



3-day Virtual CKM Class - Daily Agenda for BAH Private Engagement

Meeting times: 9am-4pm, Eastern

The CKM Program consists of 10 Objectives spanning Three major Themes. Each Objective contains one or more exercises (“Practicum”). Class pacing may vary based on class flow, student interaction and questions, but KMI Instructors generally try to adhere to this agenda.

DAY ONE - MONDAY

Objective 1: Call to Action
Objective 2: Define KM
Objective 3: Measure KM Success

Exercise assigned: Read and complete “Squirrel” Template. Write down short list of examples of objectives / small KM Initiatives (“squirrels”) - make it the beginning of your KMI journal.

DAY TWO – TUESDAY

Feedback on Day One (did you like the content, pace, interactivity?).

Objective 4: Learn/Own a KM Methodology
Objective 5: KM Quick Wins
Objective 6: Transformation, Learning Plan, and Communication

Exercise assigned before next session: Watch certain modules from the eCKM (online) Program regarding KMI Methodology, prepare questions for in-class review.

DAY THREE - WEDNESDAY

Objective 7: Change Management and Transformational Awareness Campaign
Objective 8: Strategic Planning / KM Methodology
Objective 9: Overcoming Barriers, Change Management and Leadership
Objective 10: Way Forward

What specifically are you going to do when you get back to your team and organization?
Cover off any questions you have regarding the certification exam.

KM Strategy Conclusion – next steps, more live feedback.

Exam Review: cover all slides that reference the majority of test questions, take any questions.

Conclusion: “Appreciation circle”



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